NPDN Two-Factor Setup Instructions

1. Log into Web portal (www.npdn.org)

2. Click on **My Profile**
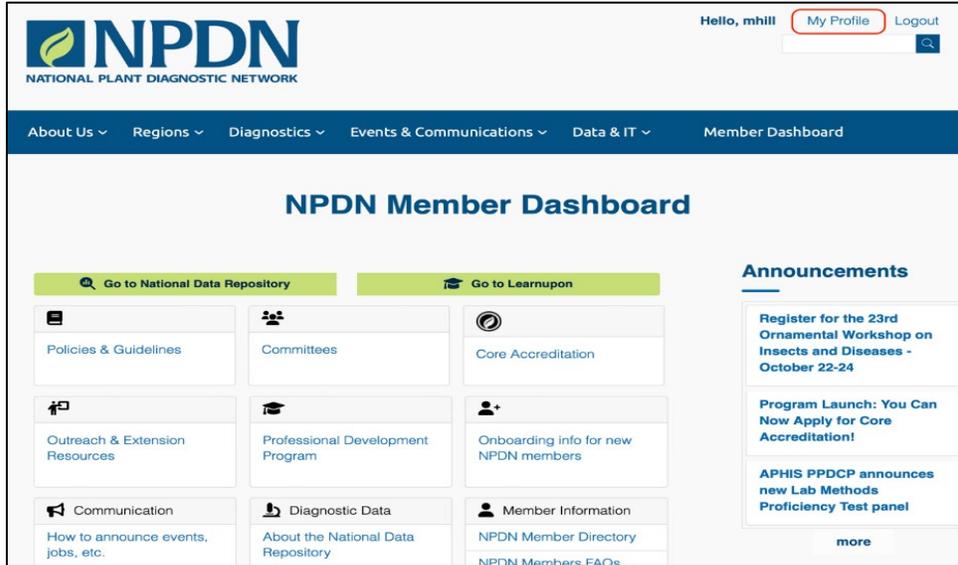
3. Click on **Two-Factor Authentication**

4. Click on **Enable Two-Factor Authentication**
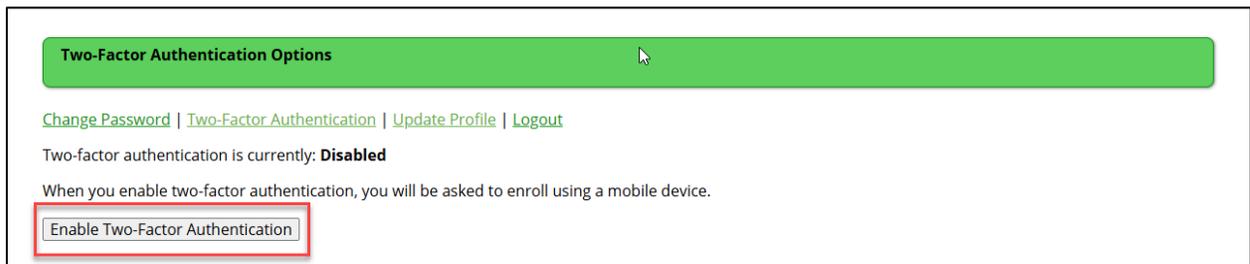
5. Install Google Authenticator or Duo Mobile if not already installed on your mobile device (screenshots shown below are for Duo Mobile)

6. Open Duo Mobile App

7. Click on **Add**
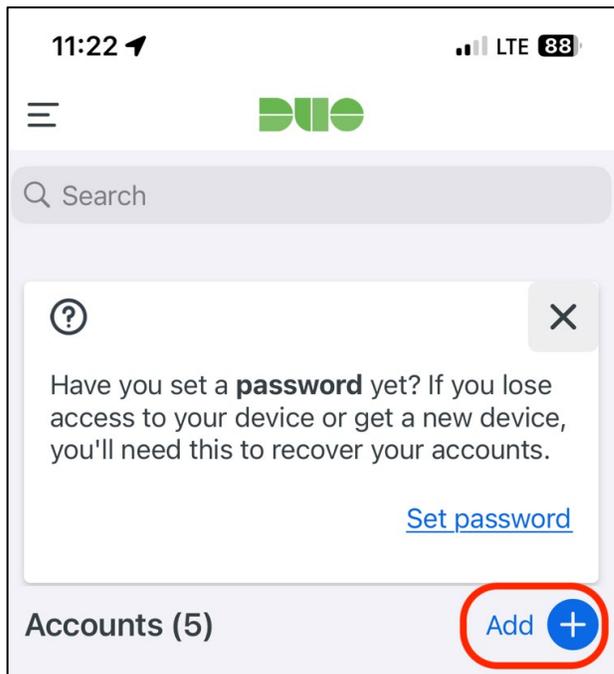
8. Click **Use QR Code**
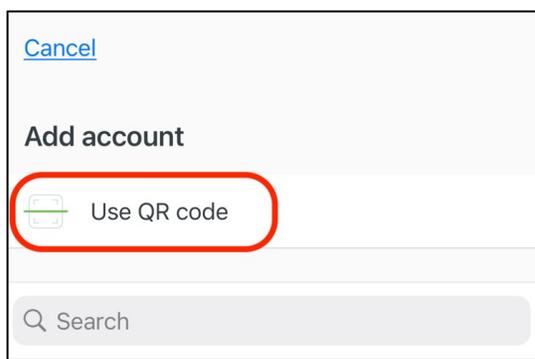
9. Scan QR Code on your screen using camera on your device (example of screen shown below)

10. Enter 6-digit code from app (Duo Mobile or Google Authenticator) and click Enroll

Two-factor Authentication Enrollment

Change Password | Two-Factor Authentication | Update Profile | Logout

Your secret is: SK6CCBIHUBP2SNYSPJXGVMR2W2OL

1. Scan the following code with your Google Authenticator or Duo Mobile app to add it. *Most other OTP generators should also work, but are not officially supported.*

2. If you do not have access to your device, you can use the following one-time use scratch codes. Please write them down or print them for use later if you ever lose access to your registered device. This codes are used in place of the authenticator token and are only valid for a single use.

1. 749274   2. 624561
3. 401493   4. 428598
5. 553459   6. 560279
7. 360012   8. 104238

3. Enter the code that has been generated from your authenticator application on which you scan the above QR code:

[   ] Enroll

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11. Your account is now configured to use two-factor authentication

12. Send email to IT@npdn.org if you need any assistance